

No.F.4(125)/2015-16/PWD-II/Roads/ 5386 - 5414
CD 057353966

Dated: 19/4/18

CIRCULAR

Sub: Revised Policy/Standard Operating Procedure (SOP) w.r.t. road restoration and grant of online permission of Road Digging through PDM software.

Hon'ble Lt. Governor, Delhi is pleased to accord approval to the following Policy/Standard Operating Procedure (SOP) to be followed by all the Road Owing Agencies (ROAs) and Project Implementing Agencies (PIAs) for road restoration by PIAs (instead of ROAs as prevalent now) after digging of roads by them.

Standard Operating Procedure:-

All other features of existing system for grant of online permission of road digging through PDM Software will continue, as per practice including the provisions for EMERGENT cases, except the deposit of road restoration charges by Project Implementing Agencies (PIAs) which would be exempted. However, it would be made mandatory for PIAs to intimate Road Owing Agencies (ROA) before starting the digging work. PIA shall publicly display at site the details of the work being done alongwith proposed date of completion of work.

The PDM (PLAN, DIG & MONITORING), Software developed by GSDL will be modified as suggested in point-1 above.

3. The Project Implementation Agencies will ensure the following:-

a). The Project Implementation Agency after getting online permission shall submit the schedule of road restoration besides timelines for road cutting and its restoration to the Road Owing Agency through existing online system. In case of non-governmental agencies, the non-refundable fee of Rs. 5000/- per application + 18% GST shall be paid to GSDL. In addition, PIA shall also submit the schedule for road restoration and the specification being adopted by the PIA for restoration. The ROA will confirm/approve the specifications to be adopted by PIA.

b). The PIA will have to engage a competent Third Party Quality Assurance Agency (TPQA) to oversee the restoration work during execution stage itself and certify its quality, for all projects, irrespective of length/width.

c). Each ROA will prepare a panel of TPQA, having sufficient number of agencies, to inspect the works to be executed by the road restoration agencies, who will be engaged by PIAs. In case the ROAs are not able to finalize the TPQA list, within 30 days, PWD shall prepare such list on their behalf. The maximum charges to be payable to TPQA shall be 1% (one percent) of the project cost.

d) PIA will have to engage the appropriate and technically competent agency to carry out the restoration work.

e). PIA may also have the extant option of requesting ROA to restore the road on payment of road restoration charges. This shall be applicable for the PIA which does not have the infrastructure for road restoration.

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- f). During Road cutting and road restoration, the PIA shall follow all the mandatory requirements and other provisions and guidelines to take care of traffic congestion and security issues.
- g). The PIA will obtain a certificate/NOC from ROA for satisfactory completion of road restoration work before releasing payment to the Road Restoration Agency, engaged by PIA.
- h). During road digging/cutting sometimes the adjoining areas are also disturbed such as damage to the footpath, drains and other utilities while laying/restoring the services. The PIAs must restore those areas, service as well. The restoration of the adjoining areas is to be done as per the existing specification.
- i). PIAs shall indemnify ROA against any mishap or accident occurring during digging and restoration works.
- j). The agency shall make arrangement for necessary barricading and provide Caution Boards during the execution of work.
- k). The work shall be carried out without disturbing the flow of traffic and road will not be completely closed without obtaining permission from Traffic Police.
- l). Excavated earth/debris should not be dumped on the existing road. Backfilling of trench and its surface dressing should be done progressively during the execution of works surplus malba/earth to be removed simultaneously.
- m). After digging work is completed, restoration work will be carried out within 48 hours.
- n). **Dispute Resolution:** In case of any dispute arising between PIA & ROA regarding road digging and restoration, a committee comprising of E-in-C, PWD as Chairman and E-in-Cs of all the three DMCs & Member(DJB), as members shall resolve the dispute.



(B.R. SINGH)

Special Secretary (PWD)

F.No. F4(125)/2015-16/PWD-II/Roads/5386-5414
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Dated: 19/4/18

1. Vice Chairman, DDA, Vikas Sadan, New Delhi- with the request to nominate an officer not below the rank of Director.
2. Chairperson, NDMC, Palika Kendra, Chairman, NDMC, Palika Kendra, Sansad Marg, New Delhi-01 Ph.23742451 Fax: 23363094
3. Pr. Secretary (UD), Urban Development Deptt.. 10 Level, Delhi Sectt. New Delhi.
4. The Commissioner, North Delhi Municipal Corporation, SPM, Civic Centre, 4TH Floor, JLN Marg, Minto Road, New Delhi-110002- Tel: 23225410 Fax: 232254042
5. The Commissioner, South Delhi Municipal Corporation, Dr. SP Mukherjee Civic Centre (9th Floor), Jawarharlal Nehru Marg, New Delhi - 110 002 Tel(23225901-02) Fax (23225903).

6. The Commissioner, East Delhi Municipal Corporation, 419 Udyog Sadan, Patparganj Indl. Area , Opposite ADM Mall, Delhi-110092- Tel: 22144122, Fax 22144121
7. Secretary (IT), GNCTD, Delhi Sectt. New Delhi.
8. Secretary (Power), Power Deptt., 8th Level, GNCTD, Delhi Sectt. New Delhi.
9. C.E.O., DJB, Jhandewalan, New Delhi, Tel: 23511658 Fax: 23516182
10. Spl. Secretary (Finance), Finance Department. GNCTD, 4th Level, Delhi Sectt. New Delhi.
11. Controller of Accounts, Pr. Accounts Office, Vikas Bhawan, B-Block, New Delhi.
12. Engineer-in- Chief, PWD, MSO Building, New Delhi with the direction to take appropriate necessary action and also arrange to upload on the website of PWD, GNCTD.
13. Pr. Chief Engineer(Maintenance/Project), PWD, MSO Building, New Delhi.
14. Chief Engineer(South, North, East), PWD, MSO Building, New Delhi.
15. Sh. Santulan Chaubey, Director DeGS, e-governance Society, 9th Floor, Delhi Sectt. New Delhi. PH: 9818180683
16. MD, DMRC, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110001. Tel No. 23418310 Fax No. 23417921.
17. Pawan Kumar, Project Head, GSDL, Vikas Bhawan-II, Delhi-110054. Ph: 9968963277 Email: pawankumar82@gmail.com - with the request to modify the software application accordingly.
18. Sh. Bhudev Singh, GM(PNG), IGL Bhawan, Community Centre, Sector 9, R.K. Puram, New Delhi. Ph: 46074751, Fax: 26171860/63
19. CEO/Executive Director, MTNL(Delhi), Khurshid Lal Bhawan, New Delhi, Ph: 23325544/23318181, Fax: 23326642, e-mail edd@bol.net.in
20. Sh. A. K. Sharma, Vice President, BSES, Shakti Kiran Building, Karkardooma, Delhi. Ph: 39999231, Fax: 39999765
21. CEO, Tata Power Delhi Distribution Limited, NDPL House Hudson Lines, Kingsway Camp, Delhi-110009. Ph: 66112202 Fax: 27468042, email: anil.shamra@tatapower-ddl.com .
22. Chief Engineer, Irrigation and Flood Control Department, Kashmere Gate, Delhi. Fax: 23863702
23. Managing Director, Delhi Tansco Ltd. Shakti Sadan, Kotla Marg, New Delhi-110002, Ph: 23231748, Fax: 23234640

Copy for information to:

1. Secretary to Hon'ble Lt. Governor, Raj Niwas, Delhi-110054.
2. Secretary to Hon'ble Chief Minister, Delhi. Delhi Sectt, N Delhi.
3. OSD to Hon'ble Minister (PWD), Delhi. Delhi Sectt, N Delhi.
4. OSD to Chief Secretary, Delhi. Delhi Sectt, N Delhi.
5. PPS to Pr. Secretary, PWD, Delhi Sectt. New Delhi.
6. PA to Spl. Secretary, PWD, Delhi Sectt., New Delhi.

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